

# HR and Personnel



## Jay Begum

|                            |                 |
|----------------------------|-----------------|
| Preferred country or city: | Czechia         |
| Salary:                    | From 1000 EUR   |
| Sector of activity         | Human resources |
| Employment Type            | Full time       |
| Ready to relocate          | Yes             |

### CV content description

I am a working female from the United Kingdom seeking a professional career in the Czech Republic. I am a self-motivated extrovert, with the aptitude to achieving high standards in all areas. I have professional experience in administration, customer service, housing, education and politics; this has enabled me to develop various skills such as dealing with people at all levels and working well under pressure. I am proficient in Microsoft Office, Google Docs and have solid experience in events planning, diary management, public speaking and working in diverse environments. I am passionate and hardworking, and am eager to explore new opportunities.

### Experience

01.07.2016 – 01.10.2016

#### Bluefin Talent

##### Recruitment Associate

Bluefin Talent is a specialist search and selection agency, working exclusively with 'blue chip' financial services organisations across London and the Middle East; committed to deliver an unrivalled service in placing leading global industry professionals to our valued clients. My main focus was exclusively on Financial Services; covering Risk Management, Compliance, Alternatives, Financial Services Technology and Advisory; offering a premium search service tailored to overcome the technically challenging nature of roles within the industry.

01.05.2017 – 01.10.2017

#### NonStop Recruitment

##### Consultant

NonStop is an award winning, rapidly expanding specialist recruitment company covering multiple sectors with offices across Europe and proven capability further afield. NonStop has been operating since 2009 and is a leading recruiter of health and social care professionals. We supply experienced Social workers and Social Work professionals to local authorities social services, the NHS and private clients across the UK on both a permanent and locum basis.